

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE PRODUCTION  
RAWALPINDI

**PROCEDURE FOR ISSUANCE OF EXPORT PERMIT**

MoDP issues Export Permit to Public and Private Sector Defence Production Entities for export of conventional arms, ammunition and defence equipment in accordance with Export Policy Order, as per following procedure:

**Prerequisites**

1. DPEs or Private firms will forward their case to Ministry of Defence Production (DP-15) with following documents:
  - a. Application / Covering letter of DPE / Firm
  - b. Copies of Export Permits
  - c. End User Certificate
  - d. Import Authorization
  - e. An attested copy of the contract
2. The above mentioned documents should be as follows:
  - a. **Export Permit** should be as per format given on the website of MoDP i.e. [www.modp.gov.pk](http://www.modp.gov.pk). The Export Permit must be completed/ filled in all respect duly stamped and signed by the authorized person of exporting unit/firm.
  - b. **End User Certificate (EUC)** should be in line with the standard format given on MoDP website i.e. [www.modp.gov.pk](http://www.modp.gov.pk) EUC and supporting documents must be in English, alternatively an authentic English translation be provided.
  - c. **Import Authorization** of the Importing country is required.
  - d. **End User Certificate (EUC) and Import Authorization** must be verified/ attested from the **Ministry of Foreign Affairs** of the importing country and counter verified by the **Embassy/High Commission of Pakistan** in the importing country.
  - e. If the store is required by any **Government organization** (e.g Ministry of Defence, Ministry of Interior, Services HQs etc) of the importing country then Import Authorization is not required.
  - f. Request(s) for seeking Export NOC is to be forwarded as soon as possible after entering into agreement but not later than three months before actual shipment of defence store.
3. Technical specifications of good(s) intended for export be provided. Photos/drawings may be attached.
4. Processing of case starts when all the required supporting documents and information mentioned above is received and adjudged complete.

5. **NOC from GHQ, MO Dte/Respective Service HQ (DPEs only)**  
In case of export of weapons, ammunition and equipment held on inventory of Pakistan Armed Forces, an NOC to this effect issued by respective Service HQ is required to be made part of the application.
6. **NOC from MoFA:** When the case is completed in all respect then MoDP will forward the case to Ministry of Foreign Affairs (along with copies of all prerequisite documents) for obtaining NOC/Clearance from **political point of view**.
7. **MoFA normally takes upto one month for issuing of NOC** as the case is examined from several angles at various levels within MoFA.

#### **Approval in MoDP**

8. After receipt of **clearance/NOC** from MoFA, the case will be processed in MoDP for approval of the competent authority, after which Export Permit will be issued.

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#### **For any query please contact:**

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